



---

Surpasshosting.com, LLC • 189 South Orange Avenue, Suite 1500 South, Orlando FL 32801 •  
Help Desk: <https://desk.surpasshosting.com> • Fax: (407) 386-6513 • [www.surpasshosting.com](http://www.surpasshosting.com)  
Email: [dedi.scan@surpasshosting.com](mailto:dedi.scan@surpasshosting.com)

---

### ACCOUNT OWNER'S CONTACT E-MAIL ON FILE

**Overview:**

This form is to verify your identity in order to change your e-mail address on file.

**Instructions:**

Please completely fill in this form and attach two forms of identification. At least one must include a photograph of yourself. Please do NOT use a Social Security Card if you are a US **resident**. Return the completed form by scanning and emailing OR by faxing directly to us using the information provided above. We appreciate your cooperation, for both your protection and ours.

Identification 1

Identification 2

NEW E-MAIL ADDRESS: \_\_\_\_\_

DOMAIN NAME: \_\_\_\_\_

TICKET ID (if applicable): \_\_\_\_\_

\_\_\_\_\_  
Print Name (name on the account)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Signed